

## Governance and Audit Forward Work Programme

Topic	Purpose	Lead Officer
<b>Meeting Date: 11<sup>th</sup> July 2022</b>	<b>Deadline: 30<sup>th</sup> June 2022</b>	
Code of Governance	To present the revised Code of Governance for the Council.	Louise Rosser
Strategic Internal Audit Plan 2021-2026	To provide Members with the strategic five-year Audit Plan for the period 2021-2026.	Louise Rosser
Internal Audit Outturn 2021/2022	To present the Internal Audit Outturn for 2021/22	Louise Rosser
Annual Report of the Audit and Risk Manager	To present the opinion of the Annual Opinion of the Audit & Risk Manager	Louise Rosser

<b>Special Meeting Date: 27<sup>th</sup> July 2022</b>	<b>Deadline: 18<sup>th</sup> July 2022</b>	
Forward Work Programme 2022/23	To agree the FWP for 2022/23	Chair
Internal Audit Charter	To provide an updated copy of the Internal Audit Charter.	Louise Rosser
Audit Plan Progress Report (Qtr 1)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser
BGCBC – Annual Audit Summary	To present the Audit Wales Annual Audit Summary.	Sarah King
Audit Wales 2022 Audit Plan for BGCBC	To present the Audit Wales 2022 Audit Plan.	Rhian Hayden

<b>Meeting Date: 21<sup>st</sup> September 2022</b>	<b>Deadline: 19<sup>th</sup> September 2022</b>	
Certificate of Compliance 2022/23	To present the Audit Wales Certificate of Compliance.	Sarah King
Corporate Risk Register / Risk Update	To update Members on the current corporate risk register	Louise Rosser
Draft Statement of Accounts 2021/22	To present for consideration the 2021/22 Draft Statement of Accounts and to consider the Authority's financial standing as at 31 March 2022.	Rhian Hayden
Draft Annual Governance Statement	To present the draft Annual Governance Statement (AGS).	Louise Rosser
Quality Assurance and Improvement Programme	To present to Members the Quality Assurance and Improvement Programme for Internal Audit Services	Louise Rosser

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Topic	Purpose	Lead Officer
<b>Meeting Date: Special TBA</b>	<b>Deadline:</b>	
Annual Self-Assessment of Council Performance 2021/22 To be published by 31 <sup>st</sup> October each year	To present the Annual Self-Assessment of Council performance.	Sarah King

Topic	Purpose	Lead Officer
<b>Meeting Date: 16<sup>th</sup> November 2022</b>	<b>Deadline: 7<sup>th</sup> November 2022</b>	
Audit Plan Progress Report (Qtr 2)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser
RIPA Activity	To report on authorised RIPA activity as per the Council's policy.	Andrea Jones
External Quality Assessment	To report on the outcomes of the external quality assessment of Internal Audit	Louise Rosser
Annual Report of the Public Services Ombudsman for Wales 2020/21	To inform Members of the Council's performance with regard to complaints to the Public Services Ombudsman for Wales.	Andrea Jones
Complaints Report (Qtr1 & Qtr2)	To present the bi-annual report on Complaints as required by the Ombudsman	Andrea Jones
Statement of Accounts 2021/22	To present for approval the 2021/22 Statement of Accounts and to consider the Authority's financial standing as at 31 <sup>st</sup> March 2022.	Rhian Hayden
Audit of Financial Statements	To consider the report from the Council's External Auditors Wales Audit Office.	Rhian Hayden
Annual Governance Statement	To present the final Annual Governance Statement (AGS).	Louise Rosser

<b>Meeting Date: 11<sup>th</sup> January 2023</b>	<b>Deadline: 23<sup>rd</sup> December 2022</b>	
Corporate Risk Register / Risk Update	To update Members on the current corporate risk register	Louise Rosser

<b>Meeting Date: 8<sup>th</sup> March 2023</b>	<b>Deadline: 27<sup>th</sup> February 2023</b>	
Audit Plan Progress report (Qtr 3)	To update Members on the progress against the Internal Audit Plan.	Louise Rosser

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<b>Meeting Date: 17<sup>th</sup> April 2023</b>	<b>Deadline: 17<sup>th</sup> April 2023</b>	
Code of Governance	To present the revised Code of Governance for the Council.	Louise Rosser
Internal Audit Outturn 2022/2023	To present the Internal Audit Outturn for 2022/23	Louise Rosser

<b>Meeting Date:</b> Dates to be arranged as necessary	<b>Deadline:</b>	
Review of Governance and oversight arrangements of companies of which the Council has an interest	Following the audit Wales review of Silent Valley and subsequent recommendation, the following companies will be included within this report: Gwent Crematorium Gwent Archives EAS ALT	Sarah King
Audit Wales – Regenerating Town Centres	To present the Audit Wales report.	Ellie Fry
Audit Wales Reports		Various